

EDUCATION

Duke University, School of the Environment Master of Environmental Management, Environmental Economics & Policy	Durham, NC 2005 – 2007
Claremont McKenna College Bachelor of Arts, Biology & Psychology	Claremont, CA 1995 – 1999

RELEVANT PROFESSIONAL EXPERIENCE

Keybridge Director	Washington, DC 2020 – Present
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Serves as a policy advisor and project manager for small businesses and government agencies. Chairs Keybridge's Professional Development Committee, leads internal information sharing initiatives, and provides firmwide strategic and business management support.

U.S. Agency for International Development Deputy Division Chief	Washington, DC 2014 – 2020
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Innovated and led processes for planning and monitoring the President's Malaria Initiative, including portfolio planning, country-level operational planning, and strategic budgeting and execution. Managed the Division's resources to implement the Initiative, including hiring and onboarding, introducing management tools, and implementing solutions to address staffing needs and gaps. Briefed and/or provided briefing materials to the U.S. Global Malaria Coordinator, legislative staff, and Mission Directors. Managed a public-private partnership for drug development.

U.S. Agency for International Development Technical Advisor	Washington, DC 2007 – 2014
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Served as Contracting Officer's Representative for multiple indefinite quantity contracts and task orders and as Agreement Officer's Representative for multiple cooperative agreements and grants. Led the vector control portfolio and provided technical assistance both remotely and overseas to 14 countries in sub-Saharan Africa. Represented USAID in multilateral discussions with the World Health Organization and inter-agency discussions with the U.S. EPA and CDC.

CORE COMPETENCIES

- Client Management
- Contract & Grant Management
- Energy & Environmental Policy
- Facilitation & Training
- Project Management
- Stakeholder Engagement
- Strategic Planning